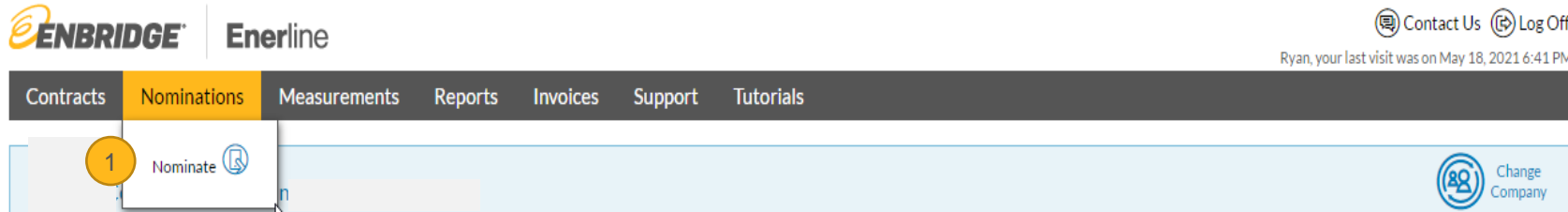
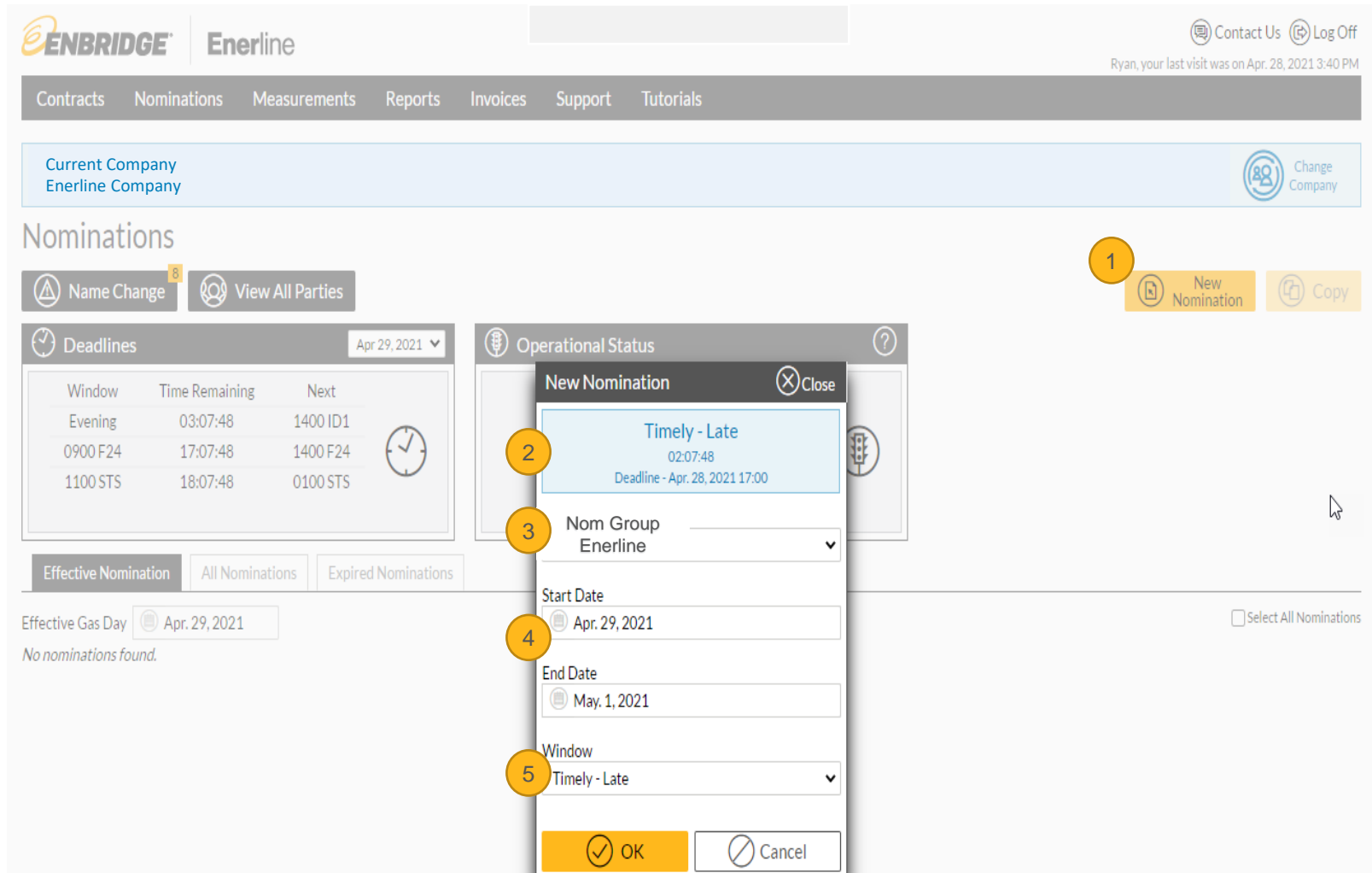


# Create a Nomination



1. To start nominating, select the **Nominations** option on the menu bar and then select **Nominate**.

# Create a Nomination



The screenshot shows the ENBRIDGE Enerline interface. The top navigation bar includes 'Contracts', 'Nominations', 'Measurements', 'Reports', 'Invoices', 'Support', and 'Tutorials'. The 'Nominations' section is active, showing a 'Deadlines' table and an 'Operational Status' dialog box. The 'New Nomination' dialog box is open, displaying the following information:

Window	Time Remaining	Next
Evening	03:07:48	1400 ID1
0900 F24	17:07:48	1400 F24
1100 STS	18:07:48	0100 STS

The 'New Nomination' dialog box contains the following fields:

- Nom Group:** Enerline
- Start Date:** Apr. 29, 2021
- End Date:** May. 1, 2021
- Window:** Timely - Late

The 'New Nomination' button is highlighted with a yellow circle and the number 1. The 'Copy' button is highlighted with a yellow circle and the number 1. The 'Operational Status' dialog box is also visible in the background.

1. **New Nomination Button** allows you to create a nomination for the first time or want to do a completely new one.
2. **New Nomination Window** displays the current window, time remaining, and deadline information.
3. **Nom Group** allows you to select a Nomination Group from the options in the drop-down menu.
4. **Start Date and End Date** allows you to enter a start and end date for the nomination.
5. **Window** allows you to select the window for this nomination.

# Create a Nomination



Current Company  
Enerline Company

## Edit Nomination

Filter Errors Warnings Balances Contract Entitlements

Submit

### Nomination Header

### Countdown Clock

Nom Group: Enerline  
Nom Window: Timely  
Effective Start Date: Apr. 29, 2021

Effective End Date: May. 1, 2021

1

Shipper's Reference

2

Shipper's Version #

3

Timely - Late - 01:57:42  
Deadline - Apr. 28, 2021 17:00



All Receipts Deliveries Transactional Services

Receipts Add

There are no items.

Deliveries Add

There are no items.

Transactional Services Add

There are no items.

1. **Shipper's Reference** allows you to add a label to the nomination.
2. **Shipper's Version** allows you to keep track of multiple nominations for the same day and window.
3. **Countdown Clock** displays the current window and deadline.
4. **Add Button** allows you to add details to the nomination.

# Create a Nomination

## Edit Nomination

Filter Errors Warnings<sup>35</sup> Balances Contract Entitlements 8 Submit

**Nomination Header**

Nom Group Enerline	Nom Window Timely	Effective Start Date May 18, 2021
Effective End Date Jun 1, 2021	Shipper's Reference	Shipper's Version #

**Countdown Clock**

Timely - Late - 01:22:05  
Deadline - May 17, 2021 17:00

All Receipts Deliveries Transactional Services

**Receipts** 7 + Add

1 Service	2 Contract	3 Location	4 Shipper	5 Commodity	6	
Receipt From Other Pipeline		Parkway	EC on TCPL	0	<input checked="" type="checkbox"/> <input type="checkbox"/>	➔

**Deliveries** + Add

There are no items.

**Transactional Services** + Add

There are no items.

1. **Service** allows you to select a service associated with the nomination.
2. **Contract** allows you to select a contract if applicable.
3. **Location** allows you to select the location for the activity.
4. **Shipper** allows you to select the shipper information for the activity.
5. **Commodity** allows you to add a quantity.
6. **Checkmark Button** allows you to enter the row.
7. **Add Button** allows you to add rows to the nomination.
8. **Submit Button** allows you to submit the nomination once it is complete.

# Create a Nomination



Nom Window Effective Start Date Timely - Late - 01:33:38

Nomination is submitted as: Close

**Late**  
The nom content is acceptable but it has been received past the deadline. Warning Icon

Nomination Header

Nom Group Enerline	Nom Window Timely
Effective Start Date May 18, 2021	Effective End Date Jun. 1, 2021
Shipper's Reference	Shipper's Version #

Print Nomination Details

When a nomination is submitted, a message will be displayed to show the status of the nomination.

**Pending** status indicates the nomination is correct and waiting to be scheduled.

**Late** status indicates the nomination is correct but was received past the deadline for that window.

**Rejected** status indicates there is a problem on the nomination that needs to be corrected before it can be submitted.

# Copy a Nomination

ENBRIDGE Enerline

Contact Us Log Off  
Ryan, your last visit was on May 13, 2021 10:11 AM

Contracts Nominations Measurements Reports Invoices Support Tutorials

Current Company  
Enerline Company Change Company

## Nominations

Name Change View All Parties

Deadlines May 18, 2021

Window	Time Remaining	Next
Evening	02:01:12	1400 ID1

Operational Status

Date	Status
May 16, 2021	Y
May 17, 2021	Y
May 18, 2021	Y
May 19, 2021	Y

Effective Nomination All Nominations Expired Nominations

From Date May 7, 2021 To Date May 18, 2021

May 18, 2021

Nomination Group	Window	Status	Start Date	End Date	Sent By	Shippers Ref.	Version #
<input checked="" type="checkbox"/> Enerline Company	Timely	Late	May 18, 2021	Jun. 1, 2021	John Smith		

1. **Checkbox** allows you to copy the selected nomination.
2. **Copy Button** opens the Copy Nomination window for the selected nomination.
3. Alternatively, you can click any place on the row of the nomination to open the Copy Nomination window.

# Copy a Nomination

ENBRIDGE Enerline

Contact Us Log Off  
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Contracts Nominations Measurements Reports Invoices Support Tutorials

Current Company  
Enerline Company

Change Company

### Nominations

Name Change View All Parties

New Nomination Copy

Deadlines May 18, 2021

Window	Time Remaining	Next
Evening	02:01:12	1400 ID1

Operational Status

Date	Status
May 16, 2021	Y
May 17, 2021	Y
May 18, 2021	Y
May 19, 2021	Y

Effective Nomination All Nominations Expired Nominations

From Date May 7, 2021 To Date May 18, 2021

May 18, 2021

Nomination Group	Window	Status	Start Date	End Date	Sent By
<input checked="" type="checkbox"/> Enerline Company	Timely	Late	May 18, 2021	Jun. 1, 2021	John

Copy Nomination

Timely - Late  
00:52:54  
Deadline - May 17, 2021 17:00

1 Nomination Group  
Enerline

2 Start Date  
May 18, 2021

3 End Date  
Jun 1, 2021

Window  
Timely - Late

OK Cancel

1. **Nomination Group** displays the nomination group associated with the copied nomination.
2. **Start Date and End Date** allows you to enter a start and end date for the nomination.
3. **Window** allows you to select the nomination window.

# Edit a Nomination

**Enerline** Contact Us Log Off  
Ryan, your last visit was on May 13, 2021 10:11 AM

Contracts Nominations Measurements Reports Invoices Support Tutorials

Current Company: Enerline Company Change Company

## Nominations

Name Change View All Parties New Nomination Copy

### Deadlines

May 18, 2021

Window	Time Remaining	Next
Evening	02:01:12	1400 ID1

### Operational Status

Date	Status
May 16, 2021	
May 17, 2021	
May 18, 2021	
May 19, 2021	

Effective Nomination **All Nominations** Expired Nominations

From Date: May 7, 2021 To Date: May 18, 2021

### May 18, 2021

Nomination Group	Window	Status	Start Date	End Date
<input checked="" type="checkbox"/> Enerline Company <span>1</span>	Timely	Late	May 18, 2021	Jun 1, 2021

### Nomination Detail

Nomination Group: Enerline

**Nomination Detail** | Nomination Status

Gas Day May 19, 2021	Window Timely	<span>2</span> Status Pending
Start Date May 19, 2021	End Date Jun. 1, 2021	
Shipper's Reference	Shipper's Version #	
Received Time(CCT) May 17, 2021 16:16	Sent By John Smith	Sent Via WEB

3 Edit View Copy

1. To edit a nomination, click anywhere on the nomination row and the **Nomination Detail** window will display.
2. Nominations in Pending status are available to edit.
3. **Edit Button** allows you to edit the selected nomination.



# Search for a Nomination



**ENBRIDGE** | Enerline

Contact Us | Log Off  
Ryan, your last visit was on May 13, 2021 10:11 AM

Contracts | Nominations | Measurements | Reports | Invoices | Support | Tutorials

Current Company: Enerline Company | Change Company

### Nominations

Name Change | View All Parties | New Nomination | Copy

#### Deadlines

Window	Time Remaining	Next
Evening	01:14:10	1400 ID1

#### Operational Status

Date	Status
May 16, 2021	Y
May 17, 2021	Y
May 18, 2021	Y
May 19, 2021	Y

Effective Gas Day: May 19, 2021 |  Select All Nominations

May 19, 2021							
Nomination Group	Window	Status	Start Date	End Date	Sent By	Shippers Ref.	Version #
Enerline Company	Timely	Pending	May 19, 2021	Jun. 1, 2021	Bond, James		

1. **Effective Nominations** displays the nominations that are currently effective. This is the default view at the bottom of the screen.
2. **All Nominations** allows you to search for a nomination.

# Search for a Nomination

**ENBRIDGE** Enerline Contact Us Log Off  
Ryan, your last visit was on May 13, 2021 10:11 AM

Contracts Nominations Measurements Reports Invoices Support Tutorials

Current Company: Enerline Company Change Company

## Nominations

Name Change View All Parties New Nomination Copy

**Deadlines** May 18, 2021

Window	Time Remaining	Next
Evening	02:01:12	1400 ID1

**Operational Status**

Date	Status
May 16, 2021	Y
May 17, 2021	Y
May 18, 2021	Y
May 19, 2021	Y

Effective Nomination **All Nominations** Expired Nominations

From Date May 7, 2021 **1** To Date May 18, 2021

**May 18, 2021**

Nomination Group	Window	Status	Start Date	End Date	Sent By	Shippers Ref.	Version #
<input checked="" type="checkbox"/> Enerline Company	Timely	Late	May 18, 2021	Jun. 1, 2021	John Smith		>

1. **From Date and To Date** allows you to enter a date range for the display of nominations in the All Nominations table.

# Nomination Key Features - Filter

ENBRIDGE Enerline

Contact Us Log Off  
Ryan, your last visit was on May 18, 2021 6:41 PM

Contracts Nominations Measurements Reports Invoices Support Tutorials

Current Company  
Enerline Company

### Edit Nomination

Filter Errors Warnings Balances Contract Entitlements Submit

Nomination Header

Nom Group Nom Window Effective Start Date  
May 20, 2021

Shipper's Version #

Countdown Clock  
Timely - 04:11:48  
Deadline - May 19, 2021 13:30

1 Filter

2  Hide Matched Name Changes

3  Hide Zero Line Items

4 Custom Filter

Service  
Show All

Location  
Show All

Shipper  
Show All

Commodity

Clear Custom Filter

Add Add Add

1. **Filter Button** allows for customization of the display on the nominations screen. Filtering will remove data from the view, but it does not delete it. You can always see the full data again by removing the filters.

2. **Hide Matched Name Changes** will only display the mismatched name changes on the nominations screen.

3. **Hide Zero Line Items** will only display lines with a commodity number greater than zero on the nominations screen.

4. **Custom Filter** allows filtering on the Service, Location, Shipper and the Commodity in order to customize what is displayed on the nominations screen.

# Nomination Key Features - Errors

**Errors Button** displays when there are problems within the nomination. An example of an error would be exceeding a contract parameter.

# Nomination Key Features - Warnings

**Warnings Button** displays when there are issues with the nomination that should be fixed but won't prevent the nomination from submitting. An example of this would be name change mismatches.

# Nomination Key Features - Balances

ENBRIDGE Enerline

Contact Us Log Off  
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Contracts Nominations Measurements Reports Invoices Support Tutorials

Current Company  
Enerline Company

Edit Nomination

Filter Errors Warnings Balances Contract Entitlements Submit

Nomination Header

Nom Group: Parkway  
Nom Window: Timely  
Effective Start Date: May 20, 2021

Countdown Clock: Timely - 04:11:48

Balancing (GJ)

LOCATION	DIFFERENCE	Service	From	To	From Party	To Party	C/F	On Nom?	Receipts	Deliveries
2 Parkway	10	Receipt From Other Pipeline,NA,No Service Class,	PARKWAY	PARKWAY			C	Y	10	0
<b>Total</b>										

Enable Calc. Assist Export

Transactional Services

- Balances Button** displays the activity on the nomination sorted by location.
- Location** lists each location from the nomination and the details of the total activity. If the location is in balance, the difference column is zero. If the location is not in balance, the amount that it is out of balance will be displayed.
- Enable Calc Assist** option automatically calculates the amount needed to balance a location. This number will be displayed on the nomination when you click in the commodity field to make a change. You can toggle this option on and off under the Balances button.
- Export Button** allows for the details of the nomination to be exported to a spreadsheet.

# Nomination Key Features – Contract Entitlements



ENBRIDGE | Enerline Contact Us Log Off  
Ryan, your last visit was on May 18, 2021 6:41 PM

Contracts Nominations Measurements Reports Invoices Support Tutorials

Current Company  
Enerline Company

Edit Nomination

Filter Errors Warnings Balances Contract Entitlements Submit

Nomination Header Countdown Clock

Nom Group Nom Window Effective Start Date Timely - 04:11:48

**1** Contract Entitlements

**2** Contract Entitlements

**3** Contract Details **4** Contract Balances

LOAN (PAYBACK) **C1, Interruptible, TEST CONTRACT** >

LOAN (PAYOUT) **C1, Interruptible, TEST CONTRACT** >

**TEST CONTRACT**

Service Type Loan (Payback)  
Rate Class C1  
Service Class Interruptible

Limit 1 ^

Overall	DCQ		Limits	
	Min	Max	Lower	Upper
Interruptible	0	100	-1,000	1,000

+ Add  
+ Add  
+ Add

- Contract Entitlements Button** displays the active contracts that are available to nominate.
- Each contract is listed on the left side of the Contract Entitlements window.
- Contract Details** displays the details of the contract.
- Contract Balances** displays the balance for the activity on the contract if applicable.